

Client Charter

The Government Investment Companies Division is responsible for providing efficient and effective corporate services and financial advisory for investment activities to companies under the Minister of Finance (Incorporated) [MOF Inc.].

We pledge to process and deliver the decisions of the MOF Inc. on the following matters upon receipt of a complete application:

Num.	Activity	Duration
1.	Resolutions and proxies for the Annual General Meeting (AGM)/ Extraordinary Meeting (EGM) of MOF Inc. companies	5 working days
2.	Appointment/ extension/ termination and determination of terms and conditions of service for the Chairman/ Managing Director/ Chief Executive Officer of MOF Inc. companies	5 working days
3.	Bonus payments for Chief Executive Officer/ Managing Director and staff of MOF Inc. companies	10 working days
4.	Salary revision for Chief Executive Officer/ Managing Director and staff of MOF Inc. companies	2 months
5.	Corporate restructuring of MOF Inc. companies	6-12 months
6.	Restructuring of financial assistance for MOF Inc. companies	6-12 months
7.	Investment/ loan/ divestment applications by MOF Inc. companies	1-3 months
8.	Comments on Cabinet Memorandums	2 weeks
9.	Providing comments/ responses to Parliamentary questions	7 days prior to the date of the questions